PHILIPPINE CONSULATE GENERAL, LOS ANGELES
Checklist of Requirements for Replacement of a Lost Philippine Passport

Date: ____________________________

PLEASE COME BACK ________________ (OFFICE HOURS: MONDAY TO FRIDAY, 9:00 AM-5:00 PM, EXCEPT ON HOLIDAYS) WITH THE FOLLOWING REQUIREMENTS AS CHECKED AND/OR UNDERLINED BELOW:

1. ___ Complete information / signature on the application form.
2. ___ Duly accomplished Affidavit of Loss Passport, notarized. If notary will be done at the Consulate, a notary fee of $25.00 will be charged to applicant.
3. ___ A copy of the Police Report, for lost valid passport, in case of robbery, theft, or other similar incidents.
4. ___ ORIGINAL BIRTH CERTIFICATE OR REPORT OF BIRTH (if born abroad) applied/issued by the PHILIPPINE STATISTICS AUTHORITY (PSA) –formerly NATIONAL STATISTICS OFFICE (NSO) in security paper (with seal or PSA logo appearing on the upper left corner), barcode and signature. You may secure one by: requesting a family member in Manila to secure one for you or apply on-line through PSA website: www.psaserbilis.com.ph
5. ___ ORIGINAL NEGATIVE CERTIFICATION OF BIRTH from PSA with an Affidavit of Two Disinterested Person (if born on or before 1950 with no birth record). If born 1951 onwards with no birth record, please apply for Delayed Registration.
6. ___ For married woman (marriage performed in the Philippines), ORIGINAL MARRIAGE CONTRACT/CERTIFICATE issued by the PHILIPPINE STATISTICS AUTHORITY (PSA), please refer to no. 4 on how to secure one.
7. ___ For married woman (marriage performed outside the Philippines), ORIGINAL MARRIAGE CONTRACT and a REPORT OF MARRIAGE (ROM) applied/issued by the PHILIPPINE EMBASSY OR CONSULATE where the marriage was performed.
8. ___ If spouse is deceased and died in the Philippines, ORIGINAL DEATH CERTIFICATE OF SPOUSE issued by the PSA, please refer to no. 4 on how to secure one. If died outside the Philippines, ORIGINAL DEATH CERTIFICATE.
9. ___ For woman divorced by a foreign husband, ORIGINAL JUDICIAL DECREE OF DIVORCE AND/OR DISSOLUTION OF MARRIAGE CERTIFICATE. Bring a photocopy.

***IMPORTANT: ORIGINAL ID(s) and/or DOCUMENT(s) should be presented with photocopy(ies) for SUBMISSION.***


12. ___ $150.00 fee for replacement of lost valid or expired E-passport (passport with microchip icon at the front)

13. ___ $90.00 fee for replacement of lost expired non-E passport (brown, green, MRP type of passports or older)

NOTE: THE CONSULAR OFFICER RESERVES THE RIGHT TO REQUIRE ADDITIONAL PROOF OR DOCUMENTS, PURSUANT TO THE PHILIPPINE PASSPORT LAW AND THE FOREIGN SERVICE ACT.

- The Clearing period for lost valid passports is 15 working days on top of the processing period.

Remarks: ______________________________________________________

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Name & Initial of Processor