



Republic of the Philippines

Presidential Communications Operations Office

INTERNATIONAL PRESS CENTER

News and Information Bureau



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National Press Club Bldg. G/F, Magallanes Drive,
Intramuros Manila, Philippines 1002

E-mail: intlpresscenter@yahoo.com
Telefax : 309-1095 Tel. 536-7448

LIST OF REQUIREMENTS FOR DOCUMENTARY FILMING GROUP

1. They have to apply for their visa at the Philippine Embassy from their port of origin.
2. Letter of request stating their intention to do a documentary film in the country and requesting for the accreditation of their crew.

Please address the letter to:

Mr. Paulo J. Espiritu
Director for Media Relations
International Press Center
Presidential Communications Operations Office
G/F National Press Club Bldg.,
Magallanes Drive, Intramuros
Manila 1002

Contact Nos. +(632)3091095 Telefax
+(632)5367448

Email : intlpresscenter@yahoo.com

3. List of TV equipment (we assist them in facilitating the clearance and release of their equipment from the Bureau of Customs).
4. List of production crew members and designation
5. Itinerary of the filming crew and their flight details
6. Synopsis/storyline
7. 3 pcs. 2x2 colored picture white background for each of the production crew members
8. Photocopy of their passports (pages 1 and 2)
9. They have to fill-up two forms
 - a. IPC accreditation form
 - b. Bio-data/General Application form (BI form) for their Special Work Permit which they have to apply at the Bureau of Immigration and Deportation (BID). They have to pay the amount of P6,440.00 each plus P60.00 for the notarization of their application. We can also assist them if they don't have local coordinator.

10. Upon arrival they have to go to the International Press Center for their accreditation. If they have local coordinator she/he can coordinate with the IPC in advance.

FOR NEWS REPORTERS/TV CREW/PHOTOGRAPHERS

For news reporters/tv crew/photographers who will cover current events in the Philippines needs to have the following requirements:

1. Go to the Philippine Embassy from their respective country and apply for their visa.
2. Letter of endorsement from the agency they represent
3. Certification from their respective Embassy in the Philippines
4. 3 pcs 2 x 2 colored photo with white background
5. List of Equipment
6. Photocopy of their passports (pages 1 & 2)
7. Itinerary and contact person in the Philippines
8. Curriculum Vitae
9. Upon arrival in the Philippines they have to present themselves at the International Press Center Office for accreditation.