

- Description of the situation, activity or project
  - Description of number of beneficiaries
3. Name, addresses and contact numbers of at least three beneficiaries
  4. Other supporting documents (official recognitions, awards, citations, articles, pictures, etc.)
  5. Constitutions or by-laws of the organization (if applicable)
  6. Letter of endorsement by the submitting individual or organization
  7. Good photographs of individuals or institutions.

### *Deadline for Submission*

Nomination should be submitted on or before 30 July of each year. Failure of submission of the requested documents may be a cause of disqualification of the nominee.

### *Awarding Ceremonies*

The 18 December Awards ceremony will be held during the annual celebration of the International Migrants Day in the Philippines organized by the Interagency Committee.

### *Disqualification*

Disqualified from nomination are Individuals who are working for government organization if the contributions cited as bases for their nomination are specifically required to be among their functions and duties.

*For more information, please call:*

**Philippine Migrants Rights Watch**  
c/o Scalabrini Migration Center

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Tel. Nos: 724-3512, 724-3513; Fax No: 721-4296

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# **PROTECTING THE RIGHTS OF FILIPINO MIGRANTS AND THEIR FAMILIES**



# *18 December Awards*

*Organized by the*

**Interagency Committee for the Celebration of the  
Month of Overseas Filipinos and  
International Migrants Day in the Philippines**

*Chair: Philippine Migrants Rights Watch*

*Co-chair: Commission on Filipinos Overseas*

## *Rules on the Filing of Nominations*

The 18 December Awards is an initiative of the *Inter-Agency Committee for the Celebration of the Month of Overseas Filipinos and International Migrants Day in the Philippines*, established by President Gloria Magapagal Arroyo in 2007 by virtue of Administrative Order 202.

In line with the International Migrants Day, the **18 December Awards** intend to annually honor individuals and associations that significantly contributed to the protection of the rights of Filipino migrants in the Philippines and overseas. Every year, a maximum of six (6) individuals/associations will be awarded according to two (2) categories: maximum of three (3) individuals/associations operating in the Philippines (*Philippine category*); and maximum of three (3) individuals/associations operating overseas (*overseas category*). The Inter-Agency Committee acts as *18 December Awards Committee* for the selection of the nominees.

### *Evaluation Criteria*

The awards shall be open to individuals and associations (both formal and informal) in the Philippines and abroad. The awards shall be given to nominees whose past and current achievements, possess the following attributes:

a. *For nominees for the Philippine category*

- Outstanding or significant service or contribution toward the protection of the rights of Filipino migrants in the Philippines; and
- Dedication and commitment to advocate for the rights of Filipino migrants in the Philippines.

b. *For nominees for the overseas category*

- Outstanding or significant service or contribution toward the protection of the rights of Filipino migrants overseas; and
- Dedication and commitment to advocate for the rights of Filipino migrants overseas.

Gender equality shall be considered in evaluating nominees to the awards.

1. Any individual or organization, whether Filipino or foreign, based in the Philippines or overseas, may submit nominations for the awards.
2. Nominations both from overseas and in the Philippines may be sent directly to the *18 December Awards Committee* hosted at the Philippine Migrants Rights Watch.
3. An individual or organization may not be nominated in more than one category at any one time.
4. In cases where an individual and the organization where he/she belongs are both nominated for the same award category, primacy of the organization will be upheld.
5. Only one award can be given to any person for the same deeds or set of activities.
6. The awards may be given posthumously.

### *Requirements*

Nominations must be made on the prescribed form (*downloadable at [www.pmrw.org](http://www.pmrw.org)*) and submitted together with supporting documents. All submissions must be written in, or translated into English or Filipino.

A. *Duly completed nomination form (to be prepared)*

The nomination form must contain the following information, as relevant:

1. Personal data (for individual nominees) or organizational profile (for other nominees)
  - Personal data include personal circumstances, educational background, employment history, and organizational membership or affiliations; and
  - Organizational profile includes names of officers and members, organization's history, programs and services, and official accomplishment reports for the last five years, or as appropriate.
2. A summary of the relevant contributions made by the nominee, which includes specific data on the following:
  - Contributions of the nominee, in particular, whether personal or professional service, material or financial contribution, or technology that has proven to